

Financial Support Available to Students Aged 16-18 on 31/08/2023

Fund	Eligibility	Support Available
<p><u>16-18 Extended Bursary</u></p> <p>Part of the Education & Skills Funding Agency's 16 to 19 Bursary Fund</p>	<p>To receive support, you (the student) must be either:</p> <ul style="list-style-type: none"> • In Care or a Care Leaver • Living independently and in receipt of Universal Credit in your own right • In receipt of Disability Living Allowance or Personal Independence Payments and Universal Credit <p>Meeting one of the above eligibility criteria does not mean you will receive this Bursary. You will not receive it if your participation costs are already being met from other financial sources (e.g Foster Carers Allowance, Local Authority Funding, etc.) and/or it is deemed you have no relevant costs. The college cannot make Extended Bursary Fund payments as payments for living costs. This is out of scope of the Bursary and any such payments would be subject to the Social Security Amendment (students and income-related benefits) Regulations 2000.</p>	<p>The 16-18 Extended Bursary is worth up to £1,200.00 per academic year and is available to help with course related costs including, but not exclusively:</p> <ul style="list-style-type: none"> ✓ Uniform and equipment considered by your curriculum area essential for your course ✓ Travel to College ✓ Travel to a maximum of 2 Higher Education open days/interviews ✓ Travel to College arranged Work Experience and/or Industry Placements (other rules may apply) ✓ College Meals (worth £4.00 per day) ✓ Cost of UCAS application fee ✓ Stationery ✓ Books ✓ Trips ✓ Examination Resit Fees ✓ Other participation costs may be considered subject to approval from your tutor.
<p><u>16-18 Learner Support Fund</u></p> <p>Part of the Education & Skills Funding Agency's 16 to 19 Bursary Fund</p>	<p>To receive support students must live in a household where their parent(s)/guardian(s) are in receipt of one of the benefits listed below and/or whose assessed gross household income is less than £40,000 per year:</p> <ul style="list-style-type: none"> • Jobseekers Allowance • Income Support • Universal Credit – but only where assessed annual net earnings when added to your Universal Credit monthly payments meets our threshold shown above • Council Tax Support • Employment Support Allowance • Pension Credit – Guarantee Credit • Housing Benefit • Working Tax Credit/Child Tax Credit – but only where Total income for the year 2023/2024 when added to your Tax Credit for the Period shown on your most recent HMRC Award Notice meets our threshold shown above. 	<p>This fund is available to help with course related costs including, but not exclusively:</p> <ul style="list-style-type: none"> ✓ Uniform and equipment considered by your curriculum area essential for your course, up to a maximum of £200.00 ✓ Travel to College, up to a maximum of £60 per week (other rules apply) ✓ Travel to a maximum of 2 Higher Education interviews ✓ Travel to College arranged Work Experience and/or Industry Placements (other rules may apply) ✓ Cost of UCAS application fee ✓ Stationery, up to a maximum of £30.00 ✓ Books ✓ Trips ✓ Examination Resit Fees ✓ Top-up of Care to Learn Childcare Funding (where necessary and appropriate)

Fund	Eligibility	Support Available
<p><u>Free College Meals</u></p> <p>Part of the Education & Skills Funding Agency's 16 to 19 Bursary Fund</p>	<p>You (the student) must be in receipt of, or living with parent(s)/guardian(s) who are in receipt of, at least one of the following benefits or types of support:</p> <ul style="list-style-type: none"> • Income Support • Pension Credit – Guarantee Credit • Income-Based Jobseekers Allowance • Income-Related Employment and Support Allowance (ESA) • Child Tax Credit (provided you are not entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by HMRC) • Working Tax Credit run-on – paid for 4 weeks after someone stops qualifying for Working Tax Credit • Universal Credit with net earnings not exceeding the equivalent of £7,400 per year • Support under part VI of the Immigration and Asylum Act 1999 <p>Students aged 19-24 on 31/08/2023 are entitled to Free College Meals where they or their parents are in receipt of one of the above eligible benefit(s) or support, and,</p> <ul style="list-style-type: none"> • you are a 19+ continuer (on the same course at the same level as you started in the academic year you turned 19), or • you are subject to an Education Health Care Plan. 	<p>Eligible students will receive an allowance of £4.00 for each timetabled day of attendance at college. Your entitlement starts from the date your eligibility is confirmed (other rules may apply).</p> <p>If you attend either Lincoln College (Monks Road Campus) or Newark College you can access your allowance via your student ID card.</p> <p>You can use your Meal Allowance at any time throughout the day whilst our catering facilities are open e.g.:</p> <ul style="list-style-type: none"> ✓ to purchase breakfast, or ✓ to purchase a main meal at lunchtime, or ✓ to purchase a sandwich or Meal Deal, or ✓ to purchase a drink or nutritional snack. <p>If you are attending a site where you cannot access your allowance via your student ID card you will be notified in your award email/letter how your entitlement can be accessed.</p> <p>Eligible students attending work experience/placement or trip, can receive a payment of £4.00 per day on production of a completed placement form.</p>

Fund	Eligibility	Support Available
<p><u>16-18 Learner Support Fund Meal Support Scheme</u></p> <p>Part of the Education & Skills Funding Agency's 16 to 19 Bursary Fund</p>	<p>To be eligible for support for the 16-18 Learner Support Fund Meal Support Scheme you must meet the eligibility criteria for the 16-18 Learner Support Fund as shown in page 1 of this Guide.</p>	<p>Eligible students will receive an allowance of £4.00 for each timetabled day of attendance at college. Your entitlement starts from the date your eligibility is confirmed (other rules may apply).</p> <p>If you attend either Lincoln College (Monks Road Campus) or Newark College you can access your allowance via your student ID card.</p> <p>You can use your Meal Allowance at any time throughout the day whilst our catering facilities are open e.g.:</p> <ul style="list-style-type: none"> ✓ to purchase breakfast, or ✓ to purchase a main meal at lunchtime, or ✓ to purchase a sandwich or Meal Deal, or ✓ to purchase a drink or nutritional snack. <p>If you are attending a site where you cannot access your allowance via your student ID card you will be notified in your award email/letter how your entitlement can be accessed.</p>
<p><u>16-19 Childcare Support (Care to Learn)</u></p>	<p>The Care to Learn scheme can help young parents with the cost of childcare while they study.</p> <p>You can get Care to Learn if all of the following apply to you (other rules apply):</p> <ul style="list-style-type: none"> • You're a parent under 20 at the start of your course • You're the main carer for your child • You live in England • You're either a British Citizen or have a legal right to live and study in England <p>To qualify, your childcare provider must be registered with Ofsted. They can be:</p> <ul style="list-style-type: none"> • A Childminder • A Preschool Playgroup • A Day Nursery • An Out of School Club 	<p>Care to Learn can help with the cost of:</p> <ul style="list-style-type: none"> ✓ Childcare fees up to £180.00 per child per week ✓ Your childcare, including deposit and registration fees ✓ Childcare taster sessions for up to 5 days ✓ A retainer to keep your childcare place over the summer holidays

Travel Support Eligibility for Students Aged 16-18 on 31/08/2023

To receive travel support, you must meet the eligibility criteria for the 16-18 Learner Support Fund and the additional criteria below:

- If your assessed gross household income is below £40,000 per year you must live more than 1.5 miles away from the College site you attend. Support is worth up to a maximum of £60 per week.
- Travel will be calculated at the lowest reasonable cost (daily or weekly) based on your timetable at college.
- Travel support will be calculated using the shortest suggested route, including walking on Google Maps.
- Travel support will only be provided from the date your application is assessed as successful, subject to funding being available.
- Awards made are based on the cost of travel at the beginning of the Academic Year.
- Mileage will be paid at a rate of 25p per mile. You can only claim for one return journey.
- If you live within the Lincolnshire County Council Post 16 Transport Pass area ([within the red line as shown on this map](#)) and wish to [apply for their pass](#) you must apply to them and provide us with a TRA and PAY number which they will provide to successful applicants.
- If you have paid for the Lincolnshire County Council Post 16 Transport Pass we will need you to provide us with proof of payment and your TRA and PAY number.
- If you are aged under 20 and travel to college by [Stagecoach](#) you may be able to get a reduced fare by purchasing a Young Persons ticket.
- If you are aged 16 or 17 and travel to college by Train we expect that you have purchased a [16-17 Saver Rail Card](#). The 16-17 Saver Rail Card offers a reduction of 50% off all rail travel.
- If you are aged 18 or above you may be able to get reduced rail fares by purchasing a [18-25 Rail Card](#). This costs £30 and gives 1/3rd of some rail fares.

Please note that this support is subject to you maintaining an attendance level of 100% for each half term (including Tutorials, Maths, English and Work Experience). Your award will be withdrawn or reduced if you fail to do this.

Financial Support Available to Students Aged 19 or over on 31/08/2023

Fund	Eligibility	Support Available
<p><u>19+ Learner Support Fund</u></p> <p>Part of either:</p> <ol style="list-style-type: none"> The Education Skills Funding Agency's 19+ Adult Education Budget, or The Education Skills Funding Agency's 19+ Advanced Learner Loan Bursary 	<p>To receive support your circumstances must meet one of the eligibility criteria shown below:</p> <ol style="list-style-type: none"> You are in receipt of at least one of the benefits shown below: <ul style="list-style-type: none"> Jobseekers Allowance Income Support Universal Credit – but only where assessed annual net earnings when added to your Universal Credit monthly payments is below £40,000 per year Council Tax Support Employment Support Allowance Pension Credit – Guarantee Credit Housing Benefit Working Tax Credit/Child Tax Credit – but only where Total Income for the year 2023/2024 when added to your Tax Credit for the Period shown on your most recent HMRC Award Notice is below £40,000 per year You live with your parents, do not receive benefits, and your gross income is less than £10,000 per year. You live independently as a single person, do not receive benefits and your gross income is less than £20,000 per year. You live with a partner but without any dependent children, do not receive benefits and your gross household income is less than £30,000 per year. You live independently or with a partner and have dependent children for whom you claim child benefit, do not receive any other benefits and your gross household income is less than £40,000 per year. 	<p>If you are aged 19 or over on 31/08/2023 and have started or intend to start a course at level 3 or above, you must read the Students Enrolled on Level 3 or Above Further Education Funded Qualifications section on Page 6.</p> <ul style="list-style-type: none"> ✓ Uniform and equipment considered by your curriculum area essential for your course, up to a maximum of £200.00 ✓ Travel to College, up to a maximum of £60 per week (other rules apply) ✓ Travel to College arranged Work Experience and/or Industry Placements (other rules may apply) ✓ Travel to a maximum of 2 Higher Education interviews ✓ Cost of UCAS application fee ✓ Stationery, up to a maximum of £30.00 ✓ Books ✓ Trips ✓ Examination Resit Fees <p>If you are enrolled as a 19+ Continuer, or if you are aged 19-24 and in receipt of an Education, Health and Care Plan (EHCP) you will, if eligible, receive support through the ESFA's 16-19 Bursary Fund.</p>

Fund	Eligibility	Support Available
<p>20+ Childcare Support</p> <p>For Students Aged 20+ on 31/08/2023</p> <p>Part of either:</p> <ol style="list-style-type: none"> The Education Skills Funding Agency's 19+ Adult Education Budget, or The Education Skills Funding Agency's 19+ Advanced Learner Loan Bursary 	<p>To receive support, you must be aged 20 or above on 31/08/2023 and be in receipt of one of the benefits below:</p> <ul style="list-style-type: none"> Income Support Universal Credit— but only where assessed annual net earnings when added to your Universal Credit monthly payments does not exceed £40,000 per year (other calculations and rules apply) Working Tax Credit/Child Tax Credit, but only where Total Income added to your Tax Credit award for the period shown on your Final or Amended Tax Credit Award Notice for 2023/2024 is less than £40,000 per year. <p>To qualify, your childcare provider must also be registered with Ofsted. They can be:</p> <ul style="list-style-type: none"> a Childminder a Preschool Playgroup a Day Nursery an Out of School Club e.g. Breakfast or After School Club 	<p>The 20+ Childcare Fund can contribute up to 100% of your total childcare costs for the days or hours you have a timetabled lesson at college. After deductions (e.g. government funding for 2- and 3-year olds) the maximum award per academic year is £8000.00 (£186.05 per week) regardless of number of children claimed for and/or childcare providers used.</p> <p>If you are in receipt of, or become eligible for Government funded hours, these hours must be used in the first instance. The 20+ Childcare Fund will only support additional hours beyond the Government funded hours based on your timetabled provision. If you are not eligible for Government funded hours, you can apply to the 20+ Childcare Fund for the full cost of your childcare based on your timetabled provision up to £186.05 per week.</p> <p>You cannot receive support from this fund if you receive either the Childcare Element of Tax Credits or the Childcare Element of Universal Credit.</p> <p>If you are aged 20-24 and in receipt of an Education, Health and Care Plan (EHCP) you will, if eligible, receive support through the ESFA's 16-19 Bursary Fund.</p>

Students Enrolled on Level 3 or Above Further Education Funded Qualifications

If you are studying a level 3 or above Further Education course you will not be able to receive support unless:

- You are a 19+ continuer (on the same course, at the same level as you started in the academic year you turned 19), or
- You are aged between 19 and 24 and are subject to an Education Health Care Plan, or
- You have made a successful application for the 19+ Advanced Learner Loan and are using your loan to pay all or part of your course fee, or
- You are aged 19-23 and are enrolled on an eligible Full Level 3 qualification and are studying your first Full Level 3 qualification, or
- You are aged 19 or over and undertaking a course funded through the Free Courses for Jobs offer and you meet the additional eligibility criteria to receive fee remission.

Should it be found at a later date that you do not meet any of the criteria above you will be required to repay any support you have received unless you make a successful application for an Advanced Learner Loan

Travel Support Eligibility for Students Aged 19 or over on 31/08/2023

To receive travel support, you must meet the eligibility criteria for the 19+ Learner Support Fund and the additional criteria below:

- You must live more than 1.5 miles away from the College site you attend. Support is worth up to a maximum of £60 per week.
- Travel will be calculated at the lowest reasonable cost (daily or weekly) based on your timetable at college.
- Travel support will be calculated using the shortest suggested route, including walking on Google Maps.
- Travel support will only be provided from the half-term in which you applied to the Learner Support Fund, subject to funding being available.
- Awards made are based on the cost of travel at the beginning of the Academic Year.
- Mileage will be paid at a rate of 25p per mile. You can only claim for one return journey.
- If you are aged under 20 and travel to college by [Stagecoach](#) you may be able to get a reduced fare by purchasing a Young Persons ticket.
- If you are aged 18 or above you may be able to get reduced rail fares by purchasing a [18-25 Rail Card](#). This costs £30 and gives 1/3rd of some rail fares.

Please note that this support is subject to you maintaining an attendance level of 85% for each half term (including Tutorials, Maths, English and Work Experience). Your award will be withdrawn or reduced if you fail to do this.

What Happens If My Application Is Unsuccessful?

- If your application is unsuccessful we will email you and let you know the reason why.
- If you wish to appeal this decision please write to the Financial Support Team Specialist, Student Services, Lincoln College, Monks Road, Lincoln, LN2 5HQ who will provide a written reply to your appeal within 10 working days.

What If I Want to Make A Complaint?

If you are unhappy with any aspect of the administration of your application or the service you have received you can let us know through the College's Customer Complaints and Grievance Procedure. Contact the College on the telephone number shown over leaf or visit our website <https://www.lincolncollege.ac.uk/support> for full details.